

Job Description

Medical Office/Clinic LPN

Job Summary:

Provides direct and indirect patient care in the medical office/clinic setting. Provides care that meets the psychosocial, physical and general aspects of care; meets the communication needs of patient and family; provides care that reflects initiative and responsibility indicative of professional expectations, under the supervision of a registered nurse and/or physician. Maintains regulatory requirements, nursing and practice policies, procedures and standards. Communicates with physicians and team members about patient's clinical condition, including results of diagnostic studies and symptomatology.

Duties and Responsibilities:

- Provides direct patient care under the supervision of a RN and/or physician, evaluates outcomes, consults with other health team members as required and adjusts nursing care processes as indicated to ensure optimal patient care.
- Ability to perform a head-to-toe assessment, under the supervision of a RN and/or physician, on all patients as per policy.
- Ability to adequately assess and reassess pain. Utilizes appropriate pain management techniques. Educates the patient and family regarding pain management
- Performs patient care responsibilities considering needs specific to the standard of care for patient's age.
- Maintains current knowledge of medications and their correct administration based on age of the patient and his/her clinical condition.
- Follows the seven (7) medication rights and reduces the potential for medication errors.
- Communicates appropriately and clearly to co-workers, physicians and office/clinic manager.
- Demonstrates the ability to assist physicians with procedures and perform services requiring technical and manual skills under the direction of a RN and/or physician.
- Treats patients and their families with respect and dignity. Identifies and addresses psychosocial, cultural, ethnic and religious/spiritual needs of patients and family.
- All other duties assigned by the RN and/or physician, as this list is not exhaustive.